

## Your Volunteer Duty



**AEGIS** works because of volunteer contributions. Each attendee is required to perform one volunteer duty. Please find below, a schedule for all Volunteer Duties (VDs) and a description of the activities involved for each. If we have received your deposit, you may choose your volunteer duty by sending your VD and number to:

[AEGISPaganFestSpiritualRetreat@gmail.com](mailto:AEGISPaganFestSpiritualRetreat@gmail.com)

Priority of choice is awarded by date of deposit. First deposit gets first choice, etc.

You will lose your priority of deposit if we have not received your request by August 1<sup>st</sup>.

Your options are:

All Purpose Excellent Volunteer \* Feast \* Festwatch  
First Aid \* Parking \* Pottie Patrol \* Registration

### **VD - Feast Prep, Serving, Clean up – 18 shifts**

Kitchen - Sanitizing cookware and surfaces, preparation of basic ingredients and mixing of same under Feast Director's direction. Peeling and dicing ingredients. Some heating of ingredients. Proper storage and handling of foodstuffs for the gathering. General cleanup.

Mandatory All kitchen volunteers: Meeting – 9:00am Saturday

#### **Volunteer Duties**

#### **All Shifts are on Saturday**

	Time of Shift
1	<b>Sat, 9:30 am to 11:30 am</b>
2	<b>10:30 am to 12:30 pm</b>
3	<b>11:30 am to 1:30 pm</b>
4	<b>11:45 am to 1:45 pm</b>
5	<b>12:30 pm to 2:30 pm</b>
6	<b>1:30 pm to 3:30 pm</b>
7	<b>1:45 pm to 3:45 pm</b>
8	<b>2:30 pm to 4:30 pm</b>
9	<b>3 pm to 5 pm</b>
10	<b>3:30 pm to 5:50 pm</b>
11	<b>3:45 pm to 5:45 pm</b>
12	<b>4 pm to 6 pm</b>
13	<b>4:30 pm to 6:30 pm</b>
14	<b>4:45 pm to 6:45 pm</b>
15	<b>5 pm to 7 pm</b>
16	<b>5:15 pm to 7:15 pm</b>
17	<b>5:30 pm to 7:30 pm</b>
18	<b>5:45 pm to 7:45 pm</b>

### **VD - Festwatch – 9 shifts**

Tour site occasionally. Confirm safety of each fire pit. Make sure no fires or candles are unattended. May be done by Walkie-talkie. Respond to calls. Keep an eye on possibly problematic issues/locations. Tag immobile drunks with glow stick. Log incidents. Brief Watch Co-ordinator and replacement.

#### **Volunteer Duties**

	Time of Shift
1	<b>Fri, 6pm to 9pm</b>
2	<b>Fri, 9pm to 10+ pm</b>
3	<b>Sat, 9am to 12 noon</b>
4	<b>Sat, 12noon to 3pm</b>
5	<b>Sat, 3pm to 6pm</b>
6	<b>Sat, 6pm to 9pm</b>
7	<b>Sat, 9pm to 10+ pm</b>
8	<b>Sun, 9am to 12 noon</b>
9	<b>Sun, 12 noon to 2 pm</b>

### **VD - First Aid – 5 shifts** \*Must have certificate\*

Be on call during shift. Listen for air horn or walkie-talkie. Update journal, ensure supplies are adequate (especially water). Brief replacement and 1st Aid Coordinator.

#### **Volunteer Duties**

	Time of Shift
1	<b>Fri, 6pm to 10+pm</b>
2	<b>Sat, 9 am to 1 pm</b>
3	<b>Sat, 1 pm to 6 pm</b>
4	<b>Sat, 6 pm to 10+ pm</b>
5	<b>Sun, 9 am to 2 pm</b>

**VD - Parking – 4 shifts**

**Welcome attendees and direct them to Registration and an appropriate parking space.**

**Volunteer Duties**

	Time of Shift
1	<b>Fri, 1pm to 6 pm</b>
2	<b>Fri, 6pm to 8 pm</b>
3	<b>Sat, 10 am to 12 noon</b>
4	<b>Sat, 12 noon to 2 pm</b>

**VD - Registration – 4 shifts**

Welcome attendees. Ensure everyone fills out a Registration Form and signs up for a Volunteer Activity. Collect donations. Inform them of basic information (provided). Brief replacement.

**Volunteer Duties**

	Time of Shift
1	<b>Fri, 1 pm to 5 pm</b>
2	<b>Fri, 5 pm to 8 pm</b>
3	<b>Sat, 9 am to 12 noon</b>
4	<b>Sat, 12 noon To 3 pm</b>

### VD - All Purpose Excellent Volunteer – 11 Shifts

Help with any assistance requested. Keep washstands full of water and soap. Assist people who have mobility issues.

#### **Volunteer Duties**

	Time of Shift
1	<b>Fri, 1 pm to 6pm</b>
2	<b>Fri, 6 pm to 9 pm</b>
3	<b>Fri, 9 pm to 10+ pm</b>
4	<b>Sat, 9 am to 12 noon</b>
5	<b>Sat, 12 noon To 3 pm</b>
6	<b>Sat, 3 pm to 6 pm</b>
7	<b>Sat, 6 pm to 9 pm</b>
8	<b>Sat, 9 pm to 10+ pm</b>
9	<b>Sun, 9 am to 12 noon</b>
10	<b>Sun, 12 noon To 1 pm</b>
11	<b>Sun, 1 pm to 3 pm</b>

### VD - Pottie Patrol – 9 Shifts

Check each facility each hour, ensure supplies are adequate. Clean or report if necessary. Update journal.

#### **Volunteer Duties**

	Time of Shift
1	<b>Fri, 6 pm to 9 pm</b>
2	<b>Fri, 9 pm to 10+ pm</b>
3	<b>Sat, 9 am to 12 noon</b>
4	<b>Sat, 12 noon To 3 pm</b>
5	<b>Sat, 3 pm to 6 pm</b>
6	<b>Sat, 6 pm to 9 pm</b>
7	<b>Sat, 9 pm to 10+ pm</b>
8	<b>Sun, 9 am to 12 noon</b>
9	<b>Sun, 12 noon To 3 pm</b>

